

GUJARAT INDUSTRIAL DEVELOPMENT CORPORATION

[A Govt. of Gujarat Undertaking]

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No. GIDC/ED/ALT/2012-13

23/5/2012

All the HOD's,
All the DM's/RM's,
GIDC

CIRCULAR FOR NEW ALLOTMENT

1. GIDC Board in its 465th meeting has decided to create following Screening Committee for allotment of all kind of property(except commercial property) in all GIDC estates with immediate effect and in supersession of all the earlier committees formed for the said purpose.

1. Shri R.J. Shah/Dr. A.K. Rathi/Shri B.P. Jain or any other expert nominated by VC & MD, GIDC
2. Chief Engineer, GIDC
3. Executive Director, GIDC
4. General Manager (Marketing), GIDC
5. Respective Divisional Manager(Member Secretary)
6. Representative from GPCB while deciding chemical applications

If any member of the above committee is not available, the VC & MD, GIDC can nominate any other official/expert.

Respective Divisional Manager will act as a Member Secretary and he will be responsible to arrange the meeting of the committee at regular interval (every fifteen days in the case of Sanand and Dahej till all the applications received on-line are disposed off, in case of rest of the regions at regular interval preferably every three months till the inventory is available), get the minutes of the meeting prepared, get it approved and get it circulated at the earliest.

2. It is also decided by the Board that henceforth, all the applications for the area upto 20,000 sq. mtrs. will be first scrutinized for their water, power, effluent and other requirements by committee of Respective RM and Executive Engineer. This committee will prepare a check-list for each of the application and wherever any remarks requires to be put it will be mentioned clearly in the check list itself. All such applications will be put to the above mentioned screening committee with the check list prepared by the committee of RM & Executive Engineer.

3. All the applications for the area of more than 20,000 sq. mtrs. will be scrutinized for their water, power, effluent and other requirements by committee comprising of Sr. ATP, SE(HO), SE(M&E), XEN(PH) & AM(ALT)(Member Secretary). During their meeting this committee will prepare a check list and wherever any remarks are required to be made it will be clearly entered it in the check list itself. All such applications will be put to the above mentioned screening committee with the check list prepared by this committee. Henceforth files will not be forwarded to the above branches working under the Chief Engineer. AM(ALT)(Member Secretary) will be responsible to obtain all such applications from FO and put up before the committee.

4. During its meeting the screening committee will evaluate the applications. If committee feels that more details are required to be called for in a particular case, it can ask concerned DM to collect such information and put up in the next meeting. Committee is empowered to suggest reduction in area if they feel that any applicant has applied for more than required land. If committee feels that any of the applicant is required to be called for personal interview it is empowered to do so. Divisional Manager (Member Secretary) will be responsible to show on map which plots are clearly available for the allotment and based on the map the committee will recommend allotment of a particular plot to a particular applicant.

5. Recommendations of the screening committee will be prepared in following manner :

- (i) Recommendations for applications upto 20,000 sq. mtrs.
- (ii) Recommendations for applications above 20,000 sq. mtrs.

Recommendations of the committee for the applications upto 20,000 sq. mtrs. will be forwarded to respective DM/RM for necessary further action at their end.

Recommendations of the committee for the applications having requirement above 20,000 sq. mtrs. will be submitted for approval to VC & MD, GIDC. Approved recommendations will be forwarded to field office and in turn field office will issue OCA as per approved recommendation.

A handwritten signature in black ink, consisting of a stylized 'V' shape with a horizontal line underneath and a small flourish to the right.

VC & MD, GIDC