

Sublet

1. Brief

Subletting is leasing of property by an allottee to a sub-allottee. Wherein an allottee enters into a contract with another party (sub allottee) for the property the allottee leases, according to GIDC policies. Subletting can be for Industrial/ commercial/ housing plot & sheds, mobile tower and petrol pump. There are specific provisions governing subletting of GIDC estates.

2. Instructions for Applicant

a) Apply Online

<https://egov.gidcgujarat.org/gidcgg/applicantlogin.aspx>

b) Requirements

- ▶ The allottee needs to enter into leave and license agreement with the third party.
- ▶ 100% constructed/utilized plot can be sub-let.
- ▶ Request for sub - let of plot, having unauthorized construction / utilization is not acceptable.
- ▶ Subletting Application will not be allowed if:
 - Unauthorized construction is done/found on the Plot
 - Unauthorized Usage found on the Plot
- ▶ Frontage charges will be applicable if the plot to be subletted is facing GIDC road having width 18 meter

Documents related to identity proof

- ▶ Identity proof of applicant
- ▶ Identity proof of Registered Office

Document related to 2(r) permission

- ▶ NOC of Bank / Financial institution

General Document

- ▶ Self-attested photo ID proof - (PAN Card, Passport, Driving License, Voter ID etc.)
- ▶ Deed executed (Rent Agreement) between two parties for the purpose of sublet
- ▶ Activity of Sublettee i.e. brief project profile
- ▶ Sketch of proposed subletting along with area (In Sq. Mt.)
- ▶ If Plot is utilized, utilization proofs shall be provided by the party - Minimum 20 % ground coverage construction (Relaxation in minimum 20 % construction shall be applicable to exceptional cases as per policy of the Corporation. **[Circular dated 29/3/2011]**)

Document for verification of initial utilization of property

- ▶ Water release certificate and water bills for first 3 months and for last two years
- ▶ Power release certificate and electricity bills for last 2 years (Quarterly Bill Copy)
- ▶ Challan of VAT
- ▶ Challan of excise duty

[If applicant is not able to submit utilization proofs for the last 2 years from the date of transfer application, then property will be considered as non - utilized property.]

Document related to Petrol Pump (If applicable)

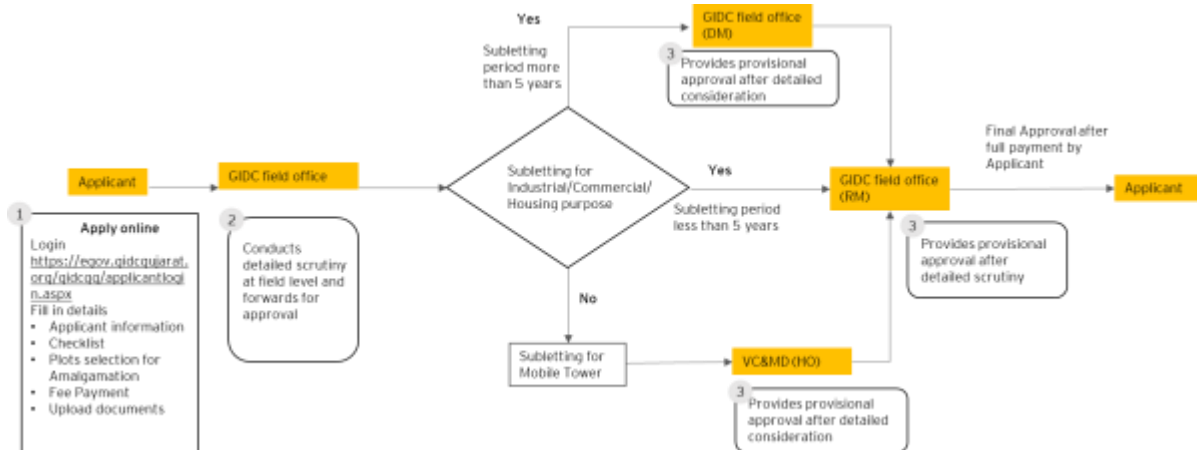
- ▶ Subletting agreement between allottee and petrol company
- ▶ Undertaking of petrol company to handover physical possession to allottee after completion of subletting period
- ▶ Undertaking of petrol company for not transferring the subletting land during subletting period
- ▶ Undertaking of petrol company for not using subletted land for any other purpose than petrol pump

- ▶ Undertaking of allottee for not using subletted land for any other purpose than petrol pump
- ▶ Undertaking of petrol company for security and safety of subletted land
- ▶ Undertaking of allottee for security and safety of subletted land

3. Charges/Fees

1. Administrative charges
2. Subletting Fee
3. Engineering and Account Dues

4. Application Process



Note: Above mentioned graphical representation is synopsis of respective policies only. Any allottee/ applicant shall have to abide by the policy of the Corporation which may be changed from time to time.

5. Reference Circulars

Please go through the link to find the list of important circulars related to 'Subletting of Properties': <http://gidc.qujarat.gov.in/circular-post-allotment.html>
<https://gidc.qujarat.gov.in/pdf/Circular/2020/Sublet.pdf>

6. Link for Application

- ▶ Open: <https://egov.gidcqujarat.org/gidcgg/applicantlogin.aspx>
- ▶ Login/ Register on GIDC portal
- ▶ Click "Application for Subletting"

SCREEN READER ACCESS | Search Language | CONTACT US | FEEDBACK | USFUL LINKS | GIDC AFFILIATED ORGANIZATION | GIDC PARTNER | Google Play | Download from the App Store

GIDC Gujarat Industrial Development Corporation
A Government of Gujarat Undertaking

150th Anniversary 1950-2024

mail: gids@gidcgujarat.org If you face any problem in filing online application call on 09879110007/09879110463/09879110476/09879110482

DESTINATION GUJARAT | GIDC | CHOLLAHS | **ONLINE SERVICES** | CSR | GALLERY | FAQS

Available Services
Application Guidelines
Register/Log in

224 Industrial establishments at strategic locations.

આત્મનિર્ભર ગુજરાત
Register and login

Welcome to GIDC

GIDC has been created for securing the orderly establishment and organization of industries in industrial areas and industrial estates in the state.
To fulfill the above mandate, the Corporation has established 224 industrial estate.
GIDC is now establishing Special Investment Regions, PCPIR, industrial areas and large /sector-specific estates in tune with the changing economic and industrial scenario. [More Details](#)

SHRI NARENDRA MOOD
Hon'ble Prime Minister of India

SHRI VIJAY RUPANI
Hon'ble Chief Minister of Gujarat

Office Login (for all personal services)

GET REGISTRATION/GENERATE PROPERTY IDENTIFICATION NUMBER (PIN)

HOUSING PLOT APPLICATION FOR GIDC EMPLOYEE

DOWNLOAD GIDC SETU MOBILE APPLICATION

HOME | DASHBOARD | ONLINE SERVICE | GRIEVANCE | Welcome [Name] | Change Password | Logout

Profile Mr. [Name]
Applicant Email/User Id: [Email] Mobile No.: [Mobile No.]
[Edit Profile](#)

Notifications
આત્મનિર્ભર ગુજરાત - ગુજરાતનો વિકાસ

My Property
Plot/Shed No.:

Dues Details

Application Status

APPLIED	APPROVED/REJECTED	PENDING
0	0	0

Document Repository

Property Card

Online Service

- Application For Lease
- Application For Lease(New)
- Application For 2R
- Application For Transfer
- Application For Sub-division
- Application For Amalgamation
- Application For Right of Use
- Application For Subletting**
- Application For Surrender
- Regularisation of Unauthorized Business support Service (BSS)

Apply for Subletting