

AMENDMENT CIRCULAR

Subject: Amendment of checklists to be submitted by allottee for site inspection in GIDC estates.

Ref: GIDC/ENG/CE/32 dt. 13.10.2020

Under the DPIIT's Ease of Doing Business initiative for 2024, and as per the guidelines issued for the State Reforms, GIDC mandates that all inspections related to following applications:

- Construction Permit Approval
 - Building Plan Approval
 - Alteration/Addition/Revision of Building Plan
 - Plinth Check/Inspection
 - Building Completion/Occupancy
- Water Supply Connection
- Drainage Connection

Shall only be limited to the checklists attached as annexures (1-5) submitted by the allottee through online application only. For alteration/addition/revision of building, the checklist attached as annexure-1 shall prevail. For plinth check, building completion, water supply connection and drainage connection applications, checklist shall be as per previous circular. Concerned Deputy Executive Engineer/Site Inspector must verify the information furnished by the allottee and submit the comments along with site verification report online within 48 hours of site visit.

Sd/ -
VC&MD
GIDC Gandhinagar

To,

All Concerned Officers / Employee of GIDC.

(P.T.O.)

Enclosures: -

Annexure -1 : Checklist for Building Plan Approval,
& Addition / Alteration / Revision of Building plan.

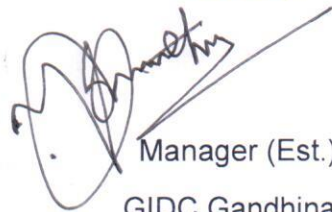
Annexure- 2: Checklist for Plinth Check Certificate

Annexure -3 : Checklist for Building Completion Certificate.

Annexure -4 : Checklist of water supply

Annexure -5 : Checklist for Drainage

Issued by,



Manager (Est.)

GIDC Gandhinagar

Annexure-1

Checklist (For Building Plan Approval)

✓ Details to be furnished by allottee :

Sr. No.	Item Description	To be filled by allottee	Comments of DEE/ AE / AAE												
1	Whether the height of Compound wall is as per building Bye-laws or not?	Yes / No / under construction													
2	Whether plot is open or not at the time of submission of building plan?	Yes / No.													
3	If No, Total construction carried out on plot in Sq. Mtr.														
4	For Revised approved plan : Whether required margins are kept or not as per norms (CGDCR)? 1. Front 2. Rear 3. Side 1 4. Side 2	Yes / No. <table border="1"> <thead> <tr> <th>Required as per CGDCR in Mtr.</th><th>Provided on plot in Mtr.</th></tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Required as per CGDCR in Mtr.	Provided on plot in Mtr.											
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5	The construction carried out is of either of Violative type or not? Remarks : If yes, Plan should be rejected automatically)	Yes / No													
6	The construction carried out is of either of Non -Violative type or not?	Yes / No													
7	Whether all sides photographs of plot is submitted along with application.	Yes / No / upload													

No. GIDC/ENG/CE/32

Dt. 13/10/2020

CIRCULAR

Subject :- Amendment of checklists to be submitted by allottee for site inspection in GIDC estates.

Under the Government Of India (GoI)'s Ease of Doing Business (EoDB) initiative, and as per guidelines issued in the State Reform Action Plan (SRAP) 2020-21, GIDC mandates that all inspections related to following applications:

- Construction Permit Approval
 - Building Plan Approval
 - Plinth Check/Inspection
 - Building Completion/Occupancy
- Water Supply Connection
- Drainage Connection

: shall only be limited to the checklists attached as Annexures submitted by the allottee through online application only. Concerned Deputy Executive Engineer/ site-inspector must verify the information furnished by the allottee and submit the comments along with site verification report online within 48 hours (2 working days) of site visit.

Sd/-

VC&MD

GIDC Gandhinagar

To,

All concerned Officers / Employees of GIDC.

(P.T.O.)

Enclosures :-

Annexure-1: Checklist for Building Plan Approval

Annexure-2: Checklist for Plinth Check Certificate

Annexure-3: Checklist for Building Completion Certificate

Annexure-4: Checklist for Water Supply Connection

Annexure-5: Checklist for Drainage Connection

Issued by,



Manager (Est.)

GIDC Gandhinagar

Annexure-1

Checklist (For Building Plan Approval)

➤ Details to be furnished by allottee :

Sr. No.	Item Description	To be filled by allottee	Comments of DEE/ AE / AAE										
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2	Whether plot is open or not at the time of submission of building plan?	Yes / No.											
3	If No, Total construction carried out on plot in Sq. Mtr.												
4	<u>For Revised approved plan :</u> Whether required margins are kept or not as per norms (CGDCR)? 1. Front 2. Rear 3. Side 1 4. Side 2	Yes / No. <table border="1" style="width: 100%;"> <thead> <tr> <th>Required as per CGDCR in Mtr.</th><th>Provided on plot in Mtr.</th></tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Required as per CGDCR in Mtr.	Provided on plot in Mtr.									
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6	The construction carried out is of either of Non -Violative type or not?	Yes / No											
7	Whether all sides photographs of plot is submitted along with application.	Yes / No / upload											

Annexure-2

Checklist (For Plinth Check Certificate)

➤ Details to be furnished by allottee :

Sr. No.	Item Description	To be filled by allottee	Comments of DEE/ AE / AAE										
1	Whether the height of Compound wall is as per building Bye-laws or not?	Yes / No / under construction											
2	Whether approval of building plan is taken or not?	Yes / No.											
3	Whether construction is done up to plinth level in plot is or not at the time of submission of self-Plinth certificate?	Yes / No.											
4	Whether required margins are kept or not as per approved plan? 1. Front 2. Rear 3. Side 1 4. Side 2	Yes / No. <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 50%;">Required as per CGDCR in Mtr.</th> <th style="width: 50%;">Provided on plot in Mtr.</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Required as per CGDCR in Mtr.	Provided on plot in Mtr.									
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5	The construction carried out is of either of Violative type or not?	Yes / No											
6	The construction carried out is of either of Non -Violative type or not?	Yes / No											
7	Whether all sides photographs of plinth level construction is submitted along with application or not?	Yes / No / upload											

Annexure-3

Checklist (For Building Completion Certificate)

➤ Details to be furnished by allottee :

Sr. No.	Item Description	To be filled by allottee	Comments of DEE/ AE / AAE										
1	Whether the height of Compound wall is as per building Bye-laws or not?	Yes / No / under construction											
2	Whether approval of building plan is taken or not?	Yes / No.											
3	Whether construction is done up to plinth level in plot is or not at the time of submission of self-Plinth certificate?	Yes / No.											
4	Whether required margins are kept or not as per approved plan? 1. Front 2. Rear 3. Side 1 4. Side 2	Yes / No. <table border="1" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th style="width: 50%;">Required as per CGDCR in Mtr.</th> <th style="width: 50%;">Provided on plot in Mtr.</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Required as per CGDCR in Mtr.	Provided on plot in Mtr.									
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5	The construction carried out is of either of Violative type or not?	Yes / No											
6	The construction carried out is of either of Non - Violative type or not?	Yes / No											
7	Whether all sides photographs of plinth level construction is submitted along with application or not?	Yes / No / upload											

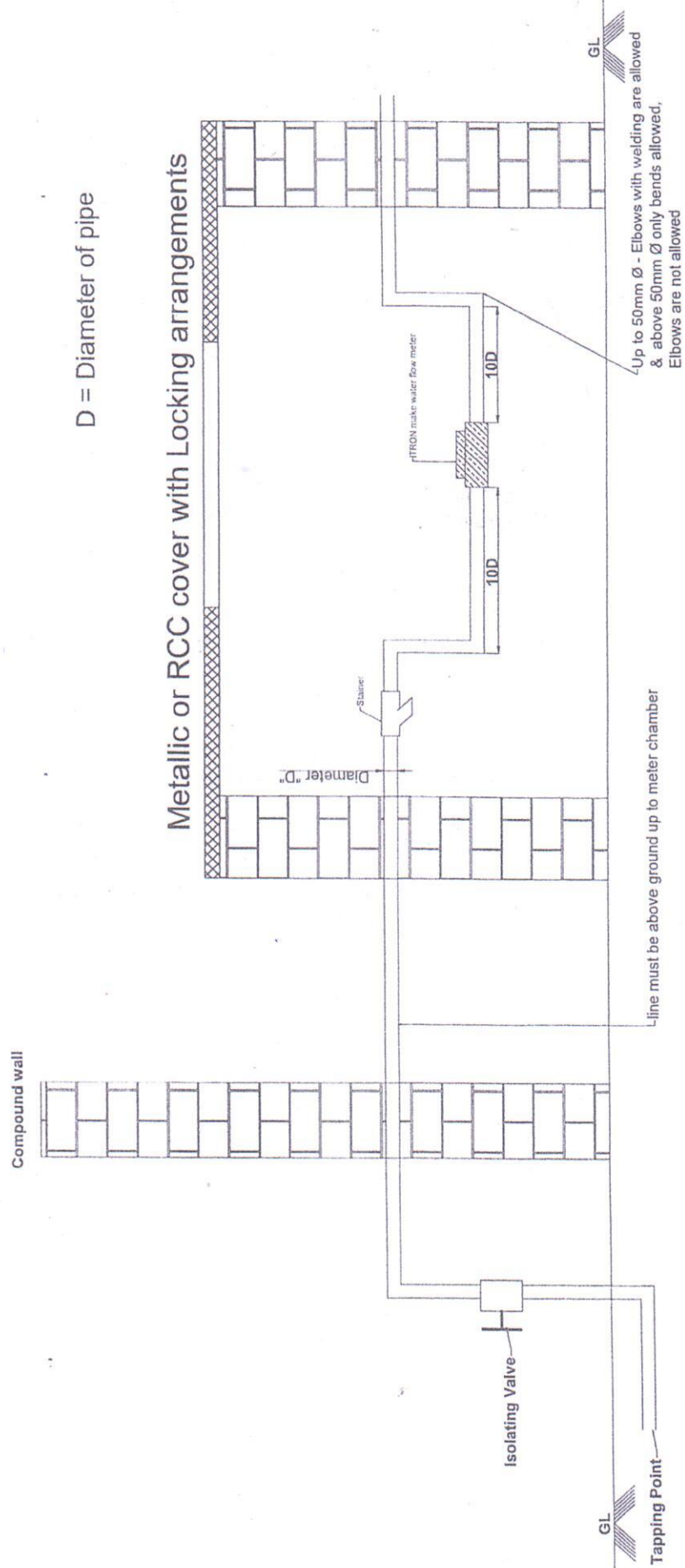
Annexure-4

Checklist (For Water supply connection)

➤ Details to be furnished by allottee :

Check list for inspection of Water supply connection arrangement as per schematic diagram for inspector.			
Sr. No.	Item Description	To be filled by allottee	comments of DEE/AE/AEE
1	Pipeline laid by applicant from GIDC water supply distribution line to applicant plot with valve arrangement.	Yes / No.	
2	Diameter of pipe (calculation) as approved by GIDC.	Yes / No.	
3	Arrangement of Saddle (Cast Iron) at the connection junction with GIDC WS distribution line.	Yes / No.	
4	Arrangement of Brass Ferrule between connection with GIDC WS distribution line	Yes / No.	
5	Meter chamber with Lock & key arrangement	Yes / No.	
6	Fixing of ISI approved water meter.	Yes / No.	
7	Inspection of water meter, i.e. Make, Sr. No., Model, type Mech. Or Elec & Date		
8	Initial water meter reading.		

Layout Sketch of water meter arrangement



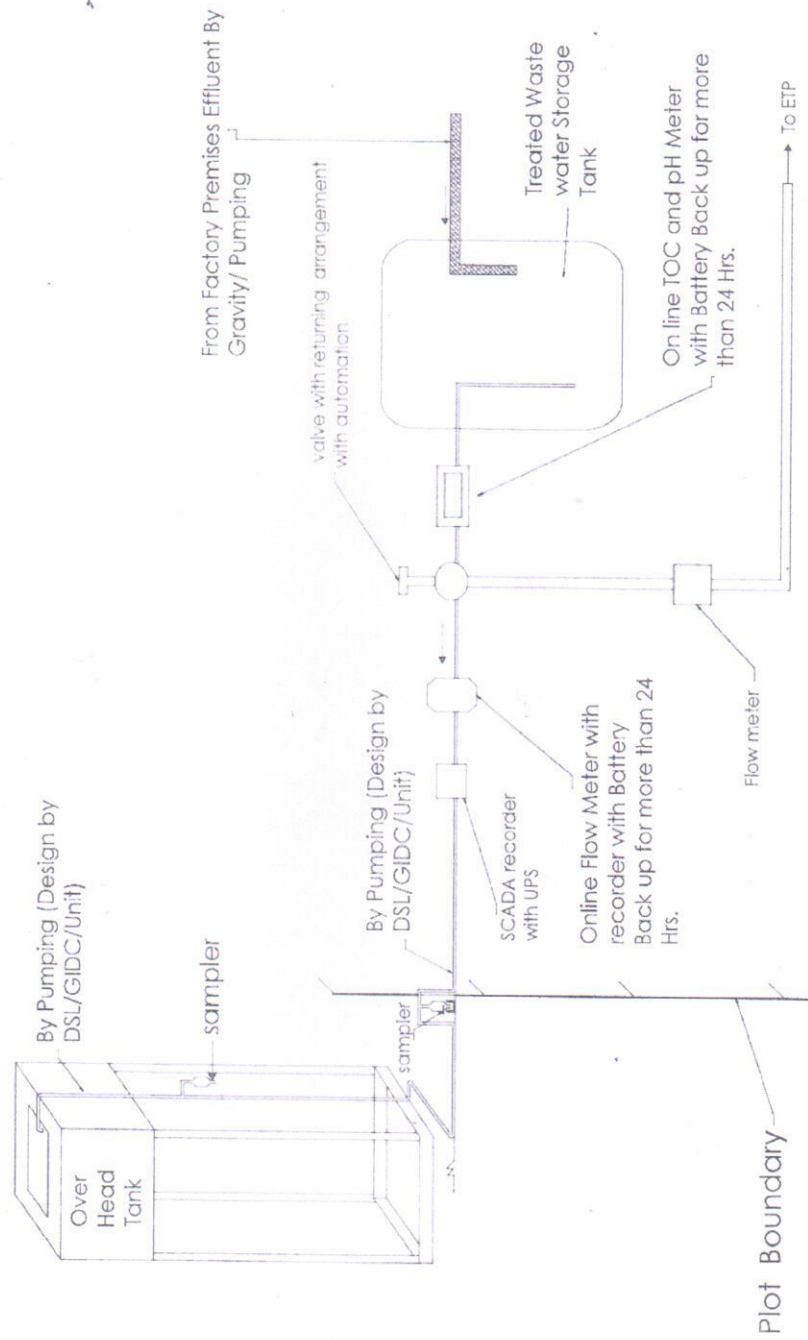
Annexure-5

Checklist (For Drainage connection)

➤ Details to be furnished by allottee :

Check list for inspection of Drainage connection arrangement as per schematic diagram for inspector.			
Sr. No.	Item Description	to be filled by allottee	comments of DEE/AE/AAE
1	Diameter of pipe (calculation) as approved by GIDC.	Yes / No.	
2	Single discharge Pipeline laid by applicant from final treated storage tank to GIDC's collection well at pumping station/Manhole chamber/over head tank	Yes / No.	
3	Taping in final discharge pipeline for TOC meter/PH meter	Yes / No.	
4	Online TOC and pH meter with battery Back up for more than 24 Hrs.	Yes / No.	
5	Three way Valve with returning arrangement with Automation	Yes / No.	
6	Return pipeline arrangement with flow meter installation	Yes / No.	
7	Online Electromagnetic flow meter with recorder with battery Back up for more than 24 Hrs. - 10D on both side of flow meter for general arrangement	Yes / No.	
8	SCADA recorder with UPS	Yes / No.	
9	Effluent container outside the company premises of minimum 10 Ltr capacity for collection of sample of effluent with valve	Yes / No.	

Sketch Showing the Sampling point/Drainage Connection (Pipeline from Factory Premises to Over Head Tank) .



Note:- Drawing not to Scale

(1) Automation required with an arrangement that as soon as deviation is found in Parameters compared to consented parameters the flow should go to ETP back instead in GIDC Network. (2) One representative shall have to be employed by the allottee to sign the sampling at any time with GIDC/GPCB authority or their authorized agent. The representative of Unit has to witness by signing document for sampling in his presence considered to be valid as signed by industry owner. Industries have to install SCADA recorder for parameters like flow rate, pH, time of flow, total flow and Make of SCADA Recorder may be decided by DSL/GIDC.

Remarks :- pH,Flow,TOC meters should be connected to GPCB through server.