

Sample Grievance (Mail)

(Only Grievances having the following details shall be considered, request to adhere)

Dear sir,

My name is <Applicant Name*> and my mobile no. is <Mobile No.*>. I've plot/ shed in <GIDC Estate Name> GIDC estate in <Region Name> and my plot/ shed no. is <Plot/ Shed No.>

I've grievance regarding <Grievance Subject> pertaining to <Application Name> having <Application Number>.

Grievance Description (limit 250 characters):

.....

.....

.....

Previous Grievance ID: <If Any>

Attachments: <If Any>

Regards

** Mandatory fields*